



City of Fort Lauderdale, Florida

Residential and Non-Residential

ALARM REGISTRATION RENEWAL

City Ordinance, Chapter 4 Alarm Systems, requires that all alarm users in the City of Fort Lauderdale **renew** their alarm systems' registration each year with the City. **Renewal** Registrations are effective for 12 months. Please complete the **Alarm Registration Renewal** application by printing neatly or typing. This application must be filled in completely. **INCOMPLETE AND ILLEGIBLE FORMS ARE INVALID AND WILL BE RETURNED.** In cases where more than one system is installed at the property, each system must be registered individually. Pursuant to Section 281.301 of the Florida Statutes, alarm registration documents shall be exempt from public disclosure.

SECTION I – Alarm Address

Name: _____
(Indicate whether resident or business name)
Business Owner: _____ Suite/
Alarm Address: _____ Apt #: _____
Zip Code: _____
Home telephone: _____
Business telephone: _____
Mobile telephone: _____

Alarm Registration Account #: ☐ Residential ☐ Non-residential

SECTION II – Alarm Monitoring Company

Name: _____
Telephone: _____
Address: _____
City/State: _____
Zip Code: _____

SECTION III– Additional Information

Please list all special conditions on property, i.e., residents with special needs, animals)

Please mail completed alarm registration form to:

**City of Fort Lauderdale Police Department
Alarm Unit
1300 West Broward Boulevard
Fort Lauderdale, FL 33312**

If you have any questions you can contact the Alarm Unit at #954 828-6429.

*Fold registration renewal form so that return address appears in the envelope window.

SECTION IV – Emergency Contact Information

Name: _____
Address: _____
City/State: _____
Zip Code: _____
Home telephone: _____
Business telephone: _____
Mobile telephone: _____

Name: _____
Address: _____
City/State: _____
Zip Code: _____
Home telephone: _____
Business telephone: _____
Mobile telephone: _____

☐ **Check here if information is the same as previous year's alarm registration form.**

SECTION V – Applicant Signature

I understand the information given above about the Alarm Ordinance and certify that the information provided on this application is true and correct.

Applicant Signature

Date

*Alarm Registration Renewal form to be kept on file at the Fort Lauderdale Police Department Alarm Unit.

**A copy of the Alarm Registration Renewal form should be retained by the alarm user.

Rev 2008-1

City of Fort Lauderdale

Alarm Ordinance

Alarm User provisions:

Sec. 4-2. Registration of alarm systems; alarm certificate.

(1) Before placing an alarm system into operation, the alarm user shall be responsible for having the alarm system registered with the city and obtaining an alarm certificate in accordance with this chapter. All alarm systems existing on the date this section is adopted shall be registered with the city within ninety (90) calendar days from January 6, 2004.

(2) All alarm systems shall be registered annually by the alarm user with the city. The registration shall be effective for 12 months. The initial registration fee shall be fifty dollars (\$50.00).

(3) Alarm users having more than one (1) alarm system shall be required to have registered each alarm system regardless of the number of buildings or portion thereof in which the alarm system is operating.

(b) *Registration procedures; alarm certificate.* Registration forms will be available from the police department and the fire-rescue and building department. The registration form shall require the alarm user to provide the following information which includes, but is not limited to:

- (1) The name, address and telephone number at the alarm user's property being serviced by the alarm.
- (2) The name, address and telephone number of the alarm user, if different from the property being serviced.
- (3) The name, address, and telephone number of the property owner, if different from the applicant or alarm user.
- (4) The name, address and telephone number of the alarm user, if different than the applicant. In the event that the applicant or alarm user is a corporation, the president of the corporation shall be listed.
- (5) The name, address and telephone number of the alarm business maintaining or monitoring the alarm, if any.
- (6) The names, addresses and telephone numbers of no less than two (2) persons or entities (or any combination thereof) which may be contacted by the city in the event of an alarm activation. Such persons or representatives of such entities shall have access to the premises, the ability to reset the alarm, and shall be generally available to respond, if needed, within thirty (30) minutes of being contacted by the city.

(c) The alarm registration certificate is non-transferable and is only valid at the registered property. If there is a change of ownership or tenant(s), the new user shall have thirty (30) days from the date of transfer in which to have the alarm system registered in accordance with this chapter. If a new or replacement alarm system is installed at a property where an alarm registration has previously been issued to the city, a new registration must be completed with the city within thirty (30) days of said installation. If any information supplied in any alarm registration has changed, the alarm user shall be responsible for informing the city of such change within thirty (30) days of the change.

(e) Pursuant to Section 281.301 of the Florida Statutes, registration documents shall be exempt from public disclosure.

Ord. No. C-96-67, § 2, 12-17-96; Ord. No. C-03-34, § 2, 9-16-03

Sec. 4-8. Prohibitions.

(a) It is unlawful, and a violation of this chapter, when any of the following has occurred:

(6) If any person operates an alarm system without registering it and obtaining a certificate from the city.

(Code 1953, § 17-4.1; Ord. No. C-83-84, § 2, 7-19-83; Ord. No. C-96-67, §§ 4, 9, 12-17-96)